

NCHSAA Ticket Accountability Form and Play-off Financial Report

The event director is responsible for completing this form and returning it along with a check to: NCHSAA, Attention: Gary Cavanaugh, P.O. Box 3216, Chapel Hill, NC 27515.

Home Team \_\_\_\_\_ vs. Visiting Team \_\_\_\_\_

Classification: \_\_\_\_\_ Site: \_\_\_\_\_ Dates: \_\_\_\_\_

Total Number of Tickets Sold \_\_\_\_\_

Total Receipts (From Ticket Sales) \$ \_\_\_\_\_ (A)

Other Receipts: (Radio/TV Fees) \$ \_\_\_\_\_ (B)

Endowment \$1/Ticket (\$1 per ticket sold) \$ \_\_\_\_\_ (C)

Gross Revenue (A plus B minus C) \$ \_\_\_\_\_ (D)

\* Check to NCHSAA= (Line D + Line C) \$ \_\_\_\_\_

\*\* A check for the gross revenue plus \$1 per ticket sold for the endowment should be forwarded to the NCHSAA office. The NCHSAA will be responsible for dividing the net receipts with 60% for the NCHSAA share and the remaining 40% to be divided among the two schools.\*\*

\_\_\_\_\_  
Director's Signature School Name Date

A copy of the ticket accountability form, financial report and a check for the NCHSAA share + the NCHSAA Endowment \$1 per ticket sold must be in the NCHSAA office no later than 10 days following the date of the contest. This form is to be forwarded to the NCHSAA regardless of revenue. Failure to complete this form within the ten day limit is subject to a fine. This form is for the state championship series.

**For office use only:**  
Date received: \_\_\_\_\_ Check # \_\_\_\_\_ Check Amount: \_\_\_\_\_