

## SELECTION PROCESS FOR REGIONAL SUPERVISORS

**The following process will be used by all Regional officials associations whenever a Regional supervisor is to be replaced or a new Regional officials association is formed.**

### **PROCEDURE:**

1. If the local regional officials association determines there is an opening for their regional officials association, the President of the local Regional officials association will notify the NCHSAA regarding the vacancy in their Regional supervisor position. All Regional supervisor vacancies will then follow the procedure as follows.
2. The NCHSAA will appoint a Selection Committee composed of local officials, coaches, athletic directors, principals, and superintendents from the schools served plus an NCHSAA Board of Directors member or former Board member.
3. The Chairperson of the Selection Committee will be appointed by the NCHSAA office.
4. The NCHSAA and/or Committee Chairperson will send a vacancy announcement to all members of the local Regional officials association of that sport and to all schools served by the Regional officials association.
5. The vacancy announcement will include:
  - A. A list of eligibility requirements to include:
    - The selected Regional supervisor will not be allowed to officiate the sport in contests being booked unless approved in advance and in writing by the NCHSAA.
    - The selected Regional supervisor will be allowed to book one (1) sport per sport season (exception—Baseball/Softball).
    - The selected Regional supervisor must be available to the schools, as well as the officials.
    - The selected Regional supervisor will be required to recruit, teach, train, and evaluate officials.
    - The selected Regional supervisor must have access to current electronic availabilities to effectively manage their assigning responsibilities.
    - The selected Regional supervisor must utilize the ArbiterSports assigning system.

- B. A request for candidates' resume of experience, proposed plans for association improvement and list of references.
  - C. A deadline for submission of application to the NCHSAA office.
6. The NCHSAA Supervisor of Officials will review the applications. The NCHSAA will then furnish the Committee Chairperson with a listing of qualified candidates to be interviewed.
  7. Each candidate approved by the NCHSAA may be eligible to be interviewed by the Selection Committee. A maximum number of interview candidates will be set by the NCHSAA. The Committee Chairperson will notify each candidate regarding the time of the interview, length of the interview, and date/location of the interview.
  8. All new regional supervisors must use the NCHSAA approved assigning software (currently ArbiterSports).
  9. After all interviews have been completed, the Selection Committee will recommend to the NCHSAA the individual(s) they deem most prepared to meet the qualification standards for the Regional supervisor vacancy. The Committee Chairperson will forward the committee's recommendation to the NCHSAA for final review.
  10. The NCHSAA Supervisor of Officials, or designee, will have the right to interview the nominated candidate(s) and finalize the recommendation to the NCHSAA Board of Directors for approval.
  11. After the NCHSAA gives its final approval of the candidate, the NCHSAA will notify all candidates of the selection. Announcement of the selection will be made upon approval of the NCHSAA Board of Directors.