

NCHSAA Realignment Checklist 2013-17

1. Schools will submit a **Declaration of Intent** form to the NCHSAA **by October 15, 2011**, outlining their desire to participate in realignment, if they are seeking conference affiliation, and what other schools may be part of their realignment numbers.
 2. Schools may note adjustments in their ADMs due to special circumstances on the Declaration of Intent form, which must be submitted in writing.
 3. Orientation meeting for complete Realignment Committee before ADMs released—October 19, 2011, at Simon F. Terrell Building in Chapel Hill.
 4. Use numbers provided by the SDPI for the first month of 2011. (Note: When classifying schools projected to open in the first year of realignment, enrollment will be established by the realignment committee using projections provided by the LEA, Superintendent and certified by the Board of Education. For schools with special circumstances (schools within a school, middle colleges, Gates Foundation money, etc), those separate “schools” are combined together when they are playing under one name for athletic purposes and don’t have their own separate athletic programs.
Schools will NOT be listed in order from largest to smallest in initial posting, since numbers could change.
- Information from the Declarations of Intent as well as new school projections will be added to the list of schools and numbers adjusted as needed.
- After that, the figures are set and schools will then listed largest to smallest and divided into four equal groups for classification purposes. They will be posted first on the NCHSAA web site after November 15.
5. NCHSAA staff members will be involved with putting together the initial plan by end of November, utilizing the computer models generated by SAS.
 6. Draft of the initial plan will be distributed to member schools. It will be posted first on the NCHSAA web site.
 7. January 2012 –Schools are required to attend either the East or West meeting to react to preliminary plan.
Jan. 6, 2012 -- deadline for schools to submit in writing concerns or adjustments desired in preliminary plan, so they may be collected prior to East and West meetings. Rick Strunk of the NCHSAA staff will be handling all paperwork from the schools. Any requests, concerns, or suggestions *must be put in writing* and sent to the staff person’s attention. This includes suggestions for conference affiliations or agreements among schools that have agreed to be in a conference together, etc.
Jan. 23, 2012— Western meeting at Maiden High School, Maiden
Jan. 24, 2012 – Eastern meeting at Murphy Center, East Carolina University, Greenville
 8. February 15, 2012 - Realignment committee meets to review alternative proposals from membership - 2nd draft is distributed to schools for review.
 9. March 1, 2012 -- Deadline for schools to respond with concerns or suggestions to 2nd draft
 10. March 15, 2012 – Realignment Committee meets and finalizes conferences.
 11. April 1, 2012 - Deadline for appeals based on procedural errors. Must be received in writing at NCHSAA by this date.
 12. May 2012 - NCHSAA Board of Directors considers appeals - finalize alignment.
 13. August, 2013- New alignment begins.