Track State Championships **TK6**

NCHSAA Ticket Accountability Form and Play-off Financial Report

In order to better provide accountability of ticket sales in play-off contests, the following form has been developed. The meet director is responsible for completing this form and returning it along with a check to:
NCHSAA, Attention:Gary Cavanaugh, PO Box 3216, Chapel Hill, NC 27515

_____	_____	_____	_____
Sport	Site	Classification	Date

Admission Tickets Sold

Beginning Number	thru	Ending Number	+ 1=	Total Tickets Sold	@	Sale Price Each	=	$ Value
	thru		+ 1=		@		=	
	thru		+ 1=		@		=	
	thru		+ 1=		@		=	

Total Tickets Sold _____

A) Gross Revenue (A)$_____

B) Less: Endowment ($1 per Ticket Sold) (B)$_____
C) Gross Revenue (Line A – Line B) (C)$_____
D) Expenses

Director's Fee (Maximum $100) $_____

Officials $_____

Misc. Expenses(*Please attach itemization) $_____

*(Maximum Data Entry Fee $100) Total Expenses (D)$_____

E) Net Revenue (C-D)* (E)$_____

F)Check to NCHSAA for Net Revenue (**Line E + Line B**) (F)$_____

_____	_____	_____
Director's Signature	School Name	Date

A copy of this ticket accountability form, financial report and a check for the NCHSAA share (Line E) + $1 per total # of tickets sold must be in the NCHSAA office no later than 10 days following the date of the contest. This form is to be forwarded to the NCHSAA regardless of revenue. Failure to complete this form within the ten day limit is subject to a fine.

For office use only:
Date received: _____ Check # _____ Check Amount:_____