Softball Fourth Round
NCHSAA Ticket Accountability Form and Play-off Financial Report

In order to better provide accountability of ticket sales in play-off contests, the following form has been developed. After each home play-off game, the host school is responsible for completing this form and returning it along with a check to:
NCHSAA, Attention: Gary Cavanaugh, P.O. Box 3216, Chapel Hill, NC 27515.

_____ _____ _____ _____
Sport Site Classification Date

_____ VS. _____

Admission Tickets Sold

Beginning Number	thru	Ending Number	+ 1=	Tickets Sold	@	Sale Price Each	=	$ Value
	thru		+ 1=		@	$6.00	=	
	thru		+ 1=		@	$6.00	=	
	thru		+ 1=		@	$6.00	=	

Total Tickets Sold _____

A) Total Value of Ticket Sales (A)$_____
B) Miscellaneous Revenue (Radio Fees/Other) (B)$_____
C) Endowment $1 per Ticket ($1 per ticket sold) (C)$_____
D) Gross Revenue (Line A+Line B minus Line C) (D)$_____
E) NCHSAA Share (.15 X Line D) * (E)$_____
F) Check to NCHSAA = Line C + Line E (F)$_____

G) Adjusted Gross = Line D minus Line E (G)$_____
H) Game Expenses
Officials (Only if visiting team travel <100 miles) $_____
Miscellaneous $_____
(please itemize)
Total Game Expenses (H)$_____
I) Net Gate (Line G – Line H) (I)$_____
J) Home Team Share (I/2) (J)$_____
K) Visiting Team Share (I/2) (K)$_____

_____ _____ _____
Director's Signature School Name Date

A copy of this ticket accountability form/financial report and a check for the NCHSAA share (Line E) + the NCHSAA Endowment $1 per ticket (Line C) must be in the NCHSAA office no later than 10 days following the date of the contest. This form is to be forwarded to the NCHSAA regardless of revenue. Failure to complete this form within the ten day limit is subject to a fine.

For office use only:
Date received: _____ Check # _____ Check Amount:_____