

## SECTION 3: STATE NCHSAA ADMINISTRATIVE RESPONSIBILITIES TO MEMBER SCHOOLS

### 3.1 STATE GAME AND SPORT ADMINISTRATION

3.1.1 **Executive Committee:** The Executive Committee shall be composed of the President, Vice-President, Commissioner, and four Board of Directors members (one from each of the four classes).

(a) Powers of the Executive Committee: The Executive Committee shall act for the Board of Directors on eligibility of players, the arranging of championship games, and other matters delegated to it by the Board of Directors, and the decisions of the Executive Committee shall be in full effect for the remainder of the school year in which they are made.

- (1) The Executive Committee shall have the authority to rule on all situations which are not specifically covered in the regulations or are not deemed in the best interest of an individual school or the Association.
- (2) The Executive Committee shall have the power to consider all complaints and protests arising in connection with contests and to make such disposal of each as the conditions may appear to warrant.
- (3) The Executive Committee may not, however, entertain a complaint relating to an alleged error of judgment on the part of any official employed to officiate in any game.
- (4) No conference shall administer disciplinary action in excess of that provided by the regulations of the NCHSAA. All disciplinary action by conferences shall be subject to review by the Board of Directors.
- (5) Should the Commissioner become permanently disabled or die in office, the Executive Committee shall be empowered to conduct the affairs of the Association while naming a Search and Screening Committee to fill the vacancy.

3.1.2 **Conferences:** The Executive Committee shall have the authority to require a conference to accept a school into its membership where it is impractical for that school to belong to any other conference. (See Bylaws, Article VI, Classifications.)

(a) Conference changes will be considered during the winter meeting of the Board of Directors following the completion of the normal two-year football contract period.

- (1) Non-conference football contracts shall not be made until the winter meeting of the Board of Directors the year contracts expire.
- (2) When a conference change is desired or indicated, a school must submit a letter of intent to the Commissioner prior to that winter meeting of the Board of Directors. Copies of the letter must be sent to the president of the conference in which the school holds membership and to the president of the conference in which membership is desired.
- (3) The requested change must receive the approval of the Board of Directors.
- (4) A school requesting a change in conferences must meet the terms of any existing athletic contracts, unless the contract is terminated by mutual agreement.

(b) A conference must have at least five members fielding a team in a sport in order to be guaranteed a position in the playoffs for that sport.

(c) The Board of Directors is responsible for setting up the playoff program and for designating the number of participating teams from each conference.

(d) Conference Membership for New NCHSAA Member Schools: Before any member school applying for initial membership into the NCHSAA may be placed into an existing conference, it must satisfy both of the following criteria (1 and 2 below).

- (1) The member school must field an established minimum number of sports each year as follows: Six per school: three boys and three girls - including at least two in the fall; at least two in the winter; and at least two in the spring, with at least one male and female sport for each season. Junior varsity sports will count towards these minimums if a member school is unable to field varsity teams. AND
- (2) Unless otherwise accepted for membership by an existing conference, the member school must play as an independent member of the NCHSAA until placement by the NCHSAA into an existing conference at the earlier of
  - (i) the beginning of the first year in a normal four-year alignment cycle; or
  - (ii) the beginning of the third year in a normal four-year alignment cycle.
- (3) Any member school currently belonging to an existing conference prior to the beginning of the 2013-14 academic year will be grandfathered under this policy and will not need to satisfy the above criteria in order to remain in its existing conference or be placed into a new conference during future alignment cycles.
- (4) The intent of this policy is to allow new member schools and existing conferences mutually to agree on membership at any time during the four-year normal alignment cycle. In order to

minimize disruptions of existing conferences and their member schools during the normal two-year contract period, the Board will only place new member schools satisfying both of the above criteria into existing or new conferences every two years during each four-year alignment cycle.

- 3.1.3 **Athletic Passes:** Each member school will be issued four passes and each central office two, per NCHSAA Board policy. An additional pass is provided for the chairperson of the local Board of Education. These passes may be signed for and picked up at regional meetings.
- 3.1.4 **Admission to State Playoffs:** Superintendents, high school principals, assistant superintendents and assistant principals who are responsible for athletics will be issued special non-transferable passes by the NCHSAA for admission to state-sponsored playoffs. NCHSAA Officials, NCCA passes will be recognized for coaches only; valid press passes are also honored.