

NCHSAA Swimming & Diving Information Detailed:

2021-2022 Swimming & Diving Registration is OPEN:

- First Swimming Practice begins: **November 1, 2021**
- First Regular Season Contest begins: **November 15, 2021** (Season Limit: 14 Meets / 2 Meets per week)
- FINAL Regular Season Contest ends: **January 29, 2022**
- State Regionals: **February 3-5, 2022**
- State Championships: **February 9-12, 2022**

1.) Individuals Registering with NCHSAA/DragonFly to become a **SWIMMING 'Stroke & Turn' Judge/Official:**

- **Must complete NCHSAA/DragonFly Registration** (& payment section):
Demographic info & select Swimming & Diving as your sport.
- **Select 'Stroke & Turn' Exam:** - Each Swimming Official must take the 'Stroke & Turn' - Exam passing score: 75+]
- Attend **one State Rules Clinic** (Clinician will instruct you of your designated date & times, - & will also be posted on our 'Officials' webpage.)
- Complete the online **NFHS 'Concussion in Sports' course**. **NFHSLean.com** - or **www.nfhsLearn.com**

(Click on 'Concussion Course' > ('Concussion in Sports') > Select your State: 'NC' > 'Order Course' - It is a 'Free' course, > & it will take you directly to the online course.) (Send melissa@nchsaa.org a copy of your concussion completion certificate & we will give you credit for your online coursework requirement.)

- Once you complete requirements & pass the NCHSAA Swimming (S&T) Exam, your name will be posted on our NCHSAA website, under the 'Sports' tab - then select 'Swimming & Diving,' - then select 'List of Approved Diving Officials.'
<https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

2.) Individuals Registering with NCHSAA/DragonFly to become a **SWIMMING 'REFEREE' Official:**

- **Must complete NCHSAA/DragonFly Registration** (& payment section):
Demographic info & select Swimming & Diving as your sport.
- **Exams: Select 'Stroke & Turn' Exam &/or 'Referee' Status Exam.**
- To obtain a '**Referee Status:**' you must take **BOTH Exams** (passing score 90+ on the 'S&T' Exam; & 75+ on the 'Referee' Exam).
- Also, to obtain **Referee Status:** You must have worked at least **1 Regional or State Championship** over the past 2-years & also worked at least **2 Regular Season Swim Meets**. - (Yearly updated spreadsheet is kept in our office @ NCHSAA.)
- Attend **one State Rules Clinic** (Clinician will instruct you of your designated date & times - & will also be posted on our Officials webpage.)
- Complete the online **NFHS 'Concussion in Sports' course**. **NFHSLean.com** / **www.nfhsLearn.com**

(Click on 'Concussion Course' > ('Concussion in Sports') > Select your State: 'NC' > 'Order Course' - It is a 'Free' course, > & it will take you directly to the online course.) (Send melissa@nchsaa.org a copy of your concussion completion certificate & we will give you credit for your online coursework requirement.)

- Once you complete requirements & pass the NCHSAA Swimming (S&T & Referee) Exams, your name will be posted on our NCHSAA website, under the 'Sports' tab - then select 'Swimming & Diving,' - then select 'List of Approved Diving Officials.'
<https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

***SWIMMING 'REFEREE' REQUIREMENTS:**

In order to become/maintain 'Referee Status,' you must do the following:

- Score a 90 or above on 'Stroke & Turn' Exam
- Score 75 or above on the NCHSAA 'Referee' Exam
- Must have worked at least 1 Regional or State Championship within the last 2 years.
- Work at least 2 regular season swim meets.

• **'USA SWIMMING Certified' Officials:**

- **Must complete NCHSAA/DragonFly Registration** (& payment section):
Demographic info & select Swimming & Diving as your sport.
- Complete & **pass the NCHSAA Swimming Exam(s) - & pay the full cost of \$57. (\$31. + 26.)**
- **Exams: Select 'Stroke & Turn' Exam &/or 'Referee' Exam.**
- To obtain a '**Referee Status:**' you must take **BOTH Exams** (passing score 90+ on the 'S&T' Exam; & 75+ on the 'Referee' Exam).
- **'USA Swimming Certified' Officials:** - Must contact: melissa@nchsaa.org to inform me that you are 'USA Swimming Certified.'
- Complete the online **NFHS 'Concussion in Sports' course**. **NFHSLean.com** / **www.nfhsLearn.com**

(Click on 'Concussion Course' > ('Concussion in Sports') > Select your State: 'NC' > 'Order Course' - It is a 'Free' course, > & it will take you directly to the online course.) (Send melissa@nchsaa.org a copy of your concussion completion certificate & we will give you credit for your online coursework requirement.)

- Attend **one State Rules Clinic** (Clinician will instruct you of your designated date & times - & will also be posted on our Officials webpage.)
- Do **NOT** have to **meet the 2-year criteria** to maintain the 'Referee' status, since you are 'USA Certified.'

• **High School Swimming Coaches:**

(Not many HS Swim Coaches register to be a 'Referee Status' Swimming Official, - ...Mostly sign-up for 'S&T' Judging.)

- FIRST, contact me: melissa@nchsaa.org to let me know you are a HS Coach. (A separate spreadsheet will be kept on all H.S. Coaches.)
- HS Coaches are **Exempt from registering.**
- Must complete & **pass the NCHSAA Swimming Exam - ('S&T' score 75+ &/or 'Referee' Exams)**
- To obtain a '**Referee Status:**' you must take **BOTH Exams** (passing score 90+ on the 'S&T' Exam; & 75+ on the 'Referee' Exam.)
- Exempt from attending a **Swimming &/or Diving State Rules Clinic** (since you have already attended your Coaches Rules Clinic)
- Exempt from having to **meet the 2-year criteria if you are only going to officiate as 'S&T' Judge.**
- Exempt from the online **NFHS 'Concussion' course** (since you have already taken this course online).

- After you complete requirements & pass the NCHSAA Swimming (S&T) Exam, your name will be posted on our NCHSAA website, under the 'Sports' tab – then select 'Swimming & Diving,' - then select 'List of Approved Diving Officials.'
<https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

3.) **ANY Individual Registering with NCHSAA/DragonFly to be a DIVING JUDGE:**

- **Must complete NCHSAA/DragonFly Registration:**
Complete Demographic info, & select Swimming & Diving as your sport,
- Complete & **pass the NCHSAA Diving Exam - & pay the full cost of \$57.** (\$31. + 26.)
- Complete & **pass the NCHSAA 'Stroke & Turn' Exam,** posted on your registration account (75+ score)
- Complete & **pass the 10 question NCHSAA Exam,** posted on our NCHSAA website. (70+ score)
- Complete the online **NFHS 'Concussion in Sports' course.** - [NFHSLean.com](https://www.nfhslearn.com) -/ www.nfhslearn.com
(Click on 'Concussion Course' > ('Concussion in Sports') > Select your State: 'NC' > 'Order Course' - It is a 'Free' course, > & it will take you directly to the online course.) (Send melissa@nchsaa.org a copy of your concussion completion certificate & we will give you credit for your online coursework requirement.)
- After you complete your Registration, Concussion course, & pass your S&T & Diving Exams, your name will be posted on our NCHSAA website, under the 'Sports' tab, - then select 'Swimming & Diving,' - then select 'List of Approved Diving Officials.'
<https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>
- **"USA DIVING Certified" Officials:**
 - **Must complete NCHSAA/DragonFly Registration** (& payment section):
Demographic info, & select Swimming & Diving as your sport,
 - **NCHSAA Diving Exam & pay the full cost of \$57.** (\$31. + 26.)
 - **'USA Diving Certified' Officials:** - **Must contact:** melissa@nchsaa.org to inform me that you are 'USA Diving Certified.'
 - Exempt from taking the 10 question **NCHSAA Diving Exam,** posted on our NCHSAA website.
 - Exempt from attending a **Swimming &/or Diving State Rules Clinic.**
 - Complete the online **NFHS 'Concussion in Sports' course.** [NFHSLean.com](https://www.nfhslearn.com) / www.nfhslearn.com
(Click on 'Concussion Course' > ('Concussion in Sports') > Select your State: 'NC' > 'Order Course' - It is a 'Free' course, > & it will take you directly to the online course.) (Send melissa@nchsaa.org a copy of your concussion completion certificate & we will give you credit for your online coursework requirement.)
- After you complete your registration process, your name will be posted on our NCHSAA website, under the 'Sports' tab, - then select 'Swimming & Diving,' - then select 'List of Approved Diving Officials.' <https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>
- **High School Coaches - DIVING ONLY:**
 - FIRST contact me: melissa@nchsaa.org to let me know you are a HS Coach. (A separate spreadsheet will be kept on all H.S. Coaches.)
 - HS Coaches are **Exempt from Registering.**
 - Must complete & pass the **10 question NCHSAA Diving Exam,** posted on our NCHSAA website.
 - Exempt from attending a **Swimming &/or Diving State Rules Clinic.**
 - Exempt from the online **NFHS 'Concussion' course** (since you have already taken this course online).
 - After you complete & pass the 10 question Diving Exam (70+), your name will be posted on our NCHSAA website, under the 'Sports' tab, - then select 'Swimming & Diving,' - then select 'List of Approved Diving Officials.'
<https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

Officials' Qualification Data:

'List of Approved Swimming & Diving Officials' will be posted on the NCHSAA website www.nchsaa.org, - click on the 'Sports' tab, then select 'Swimming & Diving,' - then select 'List of Approved Diving Officials' - <https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

All Swimming & Diving Officials information will be updated as we receive your completed requirements, in order to become certified.

Verification Forms:

The verification forms must be signed at each meet you work. The verification form must be returned to the NCHSAA Office by March 1, 2022.

***Further Instructions on completing the NCHSAA/DragonFly Officials Registration process:**

***2021-2022 Officials' Registration:**

Click here to Register/LOG-IN <https://www.dragonflymax.com/academyofficialsregistration>

(Click on the Red Tab, or the 3 lines/menu bar, in the upper right-hand corner: **LOG IN/SIGN UP**)

Or feel free to go to our NCHSAA website to the **Registration/Log-In page:** <https://www.nchsaa.org/officials/registration>

All Registration Instructions & Tutorial Videos on our NCHSAA website or link DragonFly

link: <https://www.dragonflymax.com/academyofficialsregistration> - Or - <https://max.dragonflyathletics.com/>

****Steps to beginning your NCHSAA / NFHS / DragonFly Officials' Registration:**

1. Create your Account.
- Enter your **email address & create a personal password.** - (Remember & use this each time to re-enter your registration site.)
2. Select your role as **'Official'** > select: **'CONTEST OFFICIAL'**
3. Select your **State (NC)** - **Select your State Association (NCHSAA)** - **Select your Sport(s) / Swimming.**

For Technical issues: contact DragonFly team: www.dragonflymax.com/contact - or NFHS 'Center of Officials Services' ("COS") #1-877-246-1818.

Questions: contact the NCHSAA Officiating Office: Melissa Knight: melissa@nchsaa.org or #919-240-7374.

***1st section: Complete your Demographic Information, & General Information (2) questions:**

Click on the red tab that reads: **"START"** (right-hand side) - and enter &/or update your Demographic Information;

- then click **"NEXT"** (top right-hand corner), you will need to **answer the two 'General Information' questions** on this next screen; - then click **"DONE"** - (at the top of the page).

***2nd section: 2021-2022 TESTING Section: NFHS Sport Exam:**

To access your Exam(s): Re-enter your NCHSAA/DragonFly registration account & go to your checklist page:

- **2021-2022 Swimming & Diving Exams** will **open on October 17th, 2021** & will **close on December 12th, 2021**
- Once your sport testing site opens, - press the red tab **"NOT DONE"** (the red tab is to the right-side of each sport test listed), on your NCHSAA/DragonFly Registration checklist page; and it will direct you straight to the NFHS Testing Site)
- Step-by-step DragonFly instructions (link posted below) – in order to access the NFHS testing site:
<https://static1.squarespace.com/static/59033fedebbd1a7690b7d53f/t/5f08a9305437603e44479f53/1594403122856/NFHS+Exam+Center+Integration.pdf>

***NOTE: - You may stop and start your exam as many times as needed, but once you "SUBMIT THE EXAM" you will NOT be able to RE-ENTER nor RE-TAKE the EXAM!!** (You may access your exam as needed & you will notice the screen on the dashboard appear as such: **"CONTINUE."**)

An email confirmation and score will be sent to you, after you complete your exam.

- **Swimming Passing Grade = 75%+ | Diving Passing Grade = 70%+**
(‘Referee’ status: passing Grade needed on ‘S&T’ = 90%+ | & passing grade needed on ‘Referee’ Exam = 75%+)

***SWIMMING ‘REFeree’ REQUIREMENTS:**

In order to become/maintain ‘Referee Status,’ you must do the following:

- **Score a 90 or above on Stroke & Turn Exam**
- **Score 75 or above on the NC Referee Exam**
- **Must have worked at least 1 Regional or State Championship within the last 2 years.**
- **Work at least 2 regular season swim meets.**

***3rd section: BACKGROUND CHECK:**

- Please complete the **Background Check forms** and **Agreement and Terms** in this section.
- Click on the red tab that reads: **"START"** (right-hand side of the page).

***4th & last section of the Registration process:**

***PAYING NCHSAA/DAGONFLY REGISTRATION FEES:**

- Click on red tab: **"REVIEW & PAY."** (right-hand-side, in the payment section.)
- Select **\$31. Registration Fee:** - (This is a one-time, annual fee, which covers your Insurance and Background Check Fees for this entire school year.)
- Select **(Swimming) Fee (\$26.)** and the total will calculate in the pop-up box, you will then be able to enter your credit card information & complete the payment process. (Reminder to include your Zip Code when requested in the pop-up box.)
- **"NEW OFFICIALS"** joining the NCHSAA for the very first-time will have their Sport Fee waived. ONLY your sport fee will be waived. (This waiver is ONLY for those officials joining the NCHSAA for the very first time.)
(This is a very nice incentive offered to our first-time officials beginning their career with the NCHSAA! - After you start your registration process & before you complete the payment section, - email Melissa Knight – melissa@nchsaa.org)
- After you have entered & submitted your credit-card information in the payment section pop-up box, you will receive an email receipt from DragonFly. You have now completed your NCHSAA/DragonFly Registration process. - (Now, you will need to complete all the Eligibility Requirement posted below.)

***ELIGIBILITY REQUIREMENTS (to be completed when you finish your registration process):**

- **State Rules Clinic** - Your ‘Clinicians’ will schedule your State Rules Clinics & will provide you with the dates, times & location in your area (some clinics may be online this year, - check with your Clinician). – We/NCHSAA will also post Rules Clinic details on our NCHSAA Officials website when dates are finalized.). - Stay in contact with your ‘Clinician’ for specific details in your district/region.
- **NFHS Concussion Course: Go online to: NFHSLean.com/ / www.nfhsLearn.com**
(Click on ‘Concussion Course’ > (‘Concussion in Sports’) > Select your State: ‘NC’ > ‘Order Course’ - It is a ‘Free’ course, > & it will take you directly to the online course.)
This online ‘Concussion’ course is REQUIRED for all Officials and must be renewed annually. Once you complete this online ‘Concussion’ course, you will need to scan/copy/screenshot/or take a photo and email it to your Regional Supervisor. We will give you credit for your completion of this course once your Regional Supervisor receives your ‘completion certificate.’
- **NEW/First-Time Officials** are also required to take the NFHS Concussion Course before being eligible for the 2021-2022 school year.

****NC SWIMMING CLINICIANS:**

Listed below are some of the Swimming 'Clinicians' that will be able to instruct you about your State Rules Clinics and information in your immediate area and across our beautiful State, for the next school year:

***Your SWIMMING & DIVING CLINICIANS in the: Piedmont / West / Triangle / East areas:**

- Molly Sequeria is a Clinician in the Charlotte area: - mollycm.seq@gmail.com
- Jim Riggs is a Clinician in the Huntersville/N.Charlotte area: jsriggs1@bellsouth.net
- Jon Fox was the Clinician in the Hickory area: jfoxswim@gmail.com
- Rob Stevens is a Clinician in the Greensboro area: robstevens@triad.rr.com
- Wayne Shulby is a Clinician in the Raleigh area - wayne.shulby@gmail.com
- Thornton Burnette is a Clinician in the Chapel Hill/Carrboro area: - thor8550@aol.com
- Brad Greene is a Clinician in the Lexington area: - brad_greene@aplogistics.com
- Steve Thomas is a Clinician in the Goldsboro area - Email address: thomash2ocoach@hotmail.com
- Richard Wilson is a Clinician in the New Bern area - dickwilson94@gmail.com

Swimming Clinicians will be more than happy to assist you regarding updates on the 2021-2022 Swimming Rules Clinic Dates, and if you should have any further questions regarding swimming information in your area, for the upcoming Winter Sport Season.

"Welcome on Board" - from NCHSAA!
Hope that each of you have a wonderful Winter Sport Season!
Thank you again!

(Revised: 9/10/2021)