



This form must be used to notify the NCHSAA of any indoor track and field meet that your school plans to schedule using outdoor facilities that have 1 to 4 participating teams.

**** A minimum of 5 (five) teams is required to have a meet.** Any indoor meet that has less than five (5) schools wanting to participate, must receive prior approval from the NCHSAA for the event. **The request must be approved before the indoor track meet can take place.**

**** All meets, and their corresponding full results are required to be entered into NC Milesplit within 48 hours of the time of the event.**

The request must be approved before the indoor track meet can take place.

Please return this form to:

Caitlin McMannen: Caitlin@nchsaa.org

Host School: _____

Head Coach: _____

Meet Director: _____

Email: _____

Scheduled Day and Time: _____

Location of Meet: _____

List of Participating Schools:

1. _____
2. _____
3. _____
4. _____

Signature of Host School Principal: _____

Signature of Host School Athletic Director: _____

Date: _____

Failure to properly request and be granted permission to hold an indoor track and field meet on outdoor facilities is subject to penalties by the NCHSAA.