

FINANCE & PERSONNEL COMMITTEE

Committee Members: Chair Stephen Gainey, Vice Chair Mark Garrett, Jerome Leathers, **Staff:** Que Tucker, Karen DeHart, Tavares Toomer Roy Turner, Wendell Hall

AGENDA ITEM

1. Audit report, year ending 6/30/23

RECOMMENDATION
To review and approve the 2022-2023 audit as presented to the full Board of Directors by Blackman & Sloop, CPAs.

SUPPORTING INFORMATION

Rationale: To ensure compliance with Federal and State laws.

Budget Impact: Blackman & Sloop will make a report to the full Board of Directors.

Educational Impact: If funding losses occur, the NCHSAA must assess member programming and services to determine ongoing feasibility.

Equity Impact: N/A

Effective Date: November 30, 2023

2. 2023-2024 Operating Budget Report

RECOMMENDATION
To review and approve the 2023-2024 Annual Operating Budget; review revenues received and expenditures made to-date.

SUPPORTING INFORMATION

Rationale: Funds are required for NCHSAA operations and functions including administration and management, championships, fundraising, and member services and programs.

Budget Impact: Budgeted revenues:
Budgeted expenses:
Projected loss:

Educational Impact: The annual operating budget directly correlates to maintaining effective and meaningful championships, programming, leadership and educational development opportunities for coaches, athletic administrators, student-athletes, and member schools.

Equity Impact: Annual operating budget affects all member schools.

Effective Date: Retroactive to July 1, 2023.

AGENDA ITEM	RECOMMENDATION	SUPPORTING INFORMATION
3. NCHSAA Foundation Update	Updates regarding status of Foundation, Board of Trustees, financials, and proposed timeline.	***Discussion Only***
4. Account balances and Investment summary	<p>To review summarized report based on quarterly statements for NCHSAA investment accounts.</p> <p>Points of Emphasis:</p> <ul style="list-style-type: none"> • The Fordham Group (Morgan Stanley) manages a portion of the Association’s Operating and Program Reserve funds and Endowment Funds. Representatives will provide an in-person review of accounts to the full Board on 11/29/2023. 	***Discussion Only***
5. 2022-2023 Final Sports Comparison	Review of finalized sports comparisons from 2022-2023 year versus previous years. Preliminary comments about fall 2023 playoffs/championships.	***Discussion Only***

AGENDA ITEM	RECOMMENDATION	SUPPORTING INFORMATION
<p>6. 2022-2023 Endowment Fund Distributions</p>	<p>Points of Emphasis:</p> <ul style="list-style-type: none"> • In 2022-23, a total of \$1,188,330.87 was distributed to member schools/students/coaches/athletic administrators from General Endowment Fund, Scholarship & Awards Fund, and Education/Health & Safety Endowment Fund for education-based grants, scholarships & awards, year-end distributions to schools and Level 1-3 school and CAA/CMAA reimbursements. • Over past 13 years (2010-11 through 2022-2023), a total of \$13,838,274.00 has been distributed to member high schools from Endowment earnings and Board Designated endowed funds. 	<p>***Discussion Only***</p>
<p>7. Section III Meeting Update</p>	<p>In September 2024, the NCHSAA is slated to host the annual Section III Meeting (hosting duties are rotated between the 8 Section III states).</p> <p>Staff recommends that undesignated and/or unexpected corporate support funds in the current fiscal year be used in part to offset Section 3 Meeting expenses.</p>	<p>Rationale: The NCHSAA has hosted this section meeting every 8 years for decades. The section 3 states include NC, SC, FL, GA, TN, MS, LA, and AL. Funds are necessary in order to host the Section III Meeting with corporate support traditionally the funding source for the Section Meetings above and beyond annual sponsorship solicitations.</p> <p>Budget Impact: Undesignated/unexpected funds are not budgeted for in a given year and therefore, do not negatively impact the Annual Operating budget.</p> <p>Educational Impact: NA</p> <p>Equity Impact: NA</p> <p>Effective Date: November 30, 2023</p>

AGENDA ITEM

8. Personnel-related Updates

RECOMMENDATION	SUPPORTING INFORMATION
<p>Updates:</p> <ul style="list-style-type: none">- Hired an individual as Administrative Assistant for Sports, Championships and Officiating, effective 7/1/23.- A staff member resigned effective 7/31/23.- Effective 12/15/23, a part-time employee is resigning to pursue a career change.- Effective 12/31/23, a veteran employee is resigning to pursue another opportunity.- Hiring of a FT Director of Officiating Services position is on hold.	<p>***Discussion Only***</p>